

Fri, 06/03/22

When?**Who?****What?**

11:00AM	Power Team	Equipment loaded at the warehouse
12:30PM	DeeJay Event Rentals	Delivers equipment to back grass area
1:00PM	Cart Company	Delivers golf cart
3:00PM	Power Team	Delivers Equipment
3:00PM		Venue Team Arrives and Inventories equipment and set up venue
3:30PM		Colleen puts up seating signs and distribute chart to venue team

Sat, 06/04/22

When?**Who?****What?**

7:00AM		Venue team arrives to finish set up
7:05AM		Radios are distributed
7:30AM		Competition Mgr tests timing system and laptop
7:45AM		Volunteer check-in assistants arrive
8:00AM		Transportation volunteers arrive - check-in with transportation managers
8:00AM		Volunteer check-in begins
8:00AM		Competition volunteers arrive
8:00AM	Power Team	Delivers last minute equipment
8:15AM		Competition Volunteer Training (stagers and timers)
8:20AM		Warm-up begins
8:30AM		Awards volunteers arrive to set up
8:30AM		Official's meeting
8:40AM		Warm-ups end
8:45AM		Begin staging athletes for races
9:00AM	Civitans Area 4	Civitans arrive to begin preparing lunches
9:00AM		Competition begins
10:00AM	Power Team	Delivers drinks to go with lunches

-
- | | | |
|----------------------------------|-----------------|--|
| <input type="checkbox"/> 10:00AM | | Souvenir sales begin at info services |
| <input type="checkbox"/> 11:00AM | Civitans Area 4 | Lunch served at venue |
| <input type="checkbox"/> 1:30PM | | Therapy pool available for use |
| <input type="checkbox"/> 2:30PM | | Souvenir sales end at info services |
| <input type="checkbox"/> 3:00PM | | Therapy pool use ends |
| <input type="checkbox"/> 4:30PM | | Competition and awards conclude |
| <input type="checkbox"/> 5:00PM | | All equipment loaded onto designated vehicle |
| <input type="checkbox"/> 5:30PM | | Equipment unloaded at SONC warehouse |
-

Mon, 06/06/22

When?

Who?

What?

-
- | | | |
|----------------------------------|----------------------|--------------------|
| <input type="checkbox"/> 8:00AM | DeeJay Event Rentals | Picks up equipment |
| <input type="checkbox"/> 10:00AM | Cart Company | Picks up golf cart |
-